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## COUNCIL AGENDA

**Membership:** Councillor Ponsonby (Mayor)

Councillors Mrs Blackett, Briggs, Branson, Buckley, Cheshire, Fairhurst, Francis, Guest, Hart, Keast, Kerrin, Lenaghan, Mackey, Perry, Seal, Shimbart, Mrs Shimbart, Smith D, Smith K, Howard, Turner, Wade, Weeks, Wilson, Bains, Cresswell, Hughes, Patrick, Pike, Rees, Satchwell, Quantrill, Bowerman, Carpenter, Davis, Lloyd and Thomas

**Meeting:** Council

**Date:** Wednesday 27 July 2016

**Time:** 5.00 pm

**Venue:** Hurstwood Room, Public Service Plaza, Civic Centre Road,  
Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Nick Leach  
Monitoring Officer

19 July 2016

Contact Officer: Penny Milne (023) 92446234  
Email: [penny.milne@havant.gov.uk](mailto:penny.milne@havant.gov.uk)

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### PART 1 (Items open for public attendance)

**1 Apologies for Absence**

To receive and record any apologies for absence.

**2 Declarations of Interests**

To receive any declarations of interests from Members present.

**3 Minutes**

**1 - 6**

To confirm the minutes of the last meeting and the extraordinary meeting of the Council held on 11 May 2016.

**4 Matters Arising**

To consider any matters arising from the minutes of the last meeting.

**5 Public Questions under Standing Order 13.4(f)**

To receive questions from, and provide answers to, the public, provided they have been submitted in accordance with the requirements of Standing Order 13.4(f).

**6 Mayor's Report**

To be circulated separately.

**7 New Councillors' Introductions**

**8 Appointments to Committees and Sundry Appointments**

**7 - 14**

RECOMMENDED that the Council:

- (a) Reviews the representation of the different political groups on the Council and the allocation of seats to each of those political groups into which the Council is divided as set out in Appendix A; and
- (b) Approves the appointments of Councillors to Committees other sundry appointments in accordance with the wishes of the political Groups and as set out in Appendix B.

**9 Appointment of Members to the Five Councils Joint Scrutiny Committee**

**15 - 16**

**10 Cabinet/Board/Committee Recommendations**

- (A) To consider the following recommendation arising from the Cabinet meeting held on 8 June 2016, the agenda and reports for the Cabinet meeting can be viewed through the following link:

<https://havantintranet.moderngov.co.uk/ieListDocuments.aspx?CId=128&MId=10044&Ver=4>

**Review of the Closed Circuit Television System**

RECOMMENDED to Council that it:

- (i) agrees to actively consider providing a financial contribution commensurate with other authorities, if in the future a requirement for a modern, digital, fully

integrated, centrally monitored CCTV system be generated by a Office of Police and Crime Commissioner/Hampshire Constabulary together with a request for financial support; and

- (ii) agrees that developers and their architects be encouraged to provide for the security needs of future occupiers when designing a new building or altering a current building in Town Centres.

- (B) To consider the following recommendation arising from the Licensing Committee meeting held on 15 June 2016, the agenda and reports for the Cabinet meeting can be viewed through the following link:

<https://havantintranet.moderngov.co.uk/ieListDocuments.aspx?CId=125&MId=10079&Ver=4>

### **Proposed Changes to the current Licensing Act 2003 Policy**

RECOMMENDED that the Council approves the Statement of Licensing Policy (as amended) as Council policy subject to the heading of Appendix 2 to the report to the Licensing Committee being amended to read "Responsible Authorities And Licensing Contacts".

- (C) To consider any additional recommendations arising from the Cabinet meeting held on 20 July 2016, the agenda and reports for the Cabinet meeting can be viewed through the following link:

<https://havantintranet.moderngov.co.uk/ieListDocuments.aspx?CId=128&MId=10045&Ver=4>

## **11 Reports From the Scrutiny Board**

To consider the following recommendation to Council arising from the meeting of the Scrutiny Board held on 26 April 2016 the agenda and reports for this meeting can be viewed through the following link:

<https://havantintranet.moderngov.co.uk/ieListDocuments.aspx?CId=123&MId=10146&Ver=4>

### **Annual Report Scrutiny Report 2015/16**

RECOMMENDED to Council that the Annual Scrutiny Report 2015/16 be approved.

## **12 Leader's Report**

To be circulated separately.

**13 Cabinet Lead Reports**

To be circulated separately.

**14 Cabinet Leads and Chairmen's Question Time**

- (i) the Leader and Cabinet Leads to answer questions on matters within their respective reports.
- (ii) Chairmen to answer questions on minutes since the last Council meeting

**15 Questions Under Standing Order 23**

To receive questions from Councillors in accordance with the requirements of Standing Order 23.4(a).

**16 Urgent Questions Under Standing Order 23**

To receive urgent questions from Councillors submitted in accordance with the requirements of Standing Order 23.4(b).

**17 Notices of Motion**

**(A) The Council to consider the following Motion, proposed by Councillor G Hughes and seconded by Councillor M Cheshire, submitted in accordance with Standing Order 14:**

“This council notes:

1. The obligations its owes to the Armed Forces community within Havant borough as enshrined in the Armed Forces Covenant; that the Armed Forces community should not face disadvantage in the provision of services and that special consideration is appropriate in some cases, especially for those who have given the most.
2. The absence of definitive and comprehensive statistics on the size or demographics of the Armed Forces community within Havant borough. This includes serving regular and reserve personnel, veterans, and their families.
3. That the availability of such data would greatly assist the council, local partner agencies, the voluntary sector, and national Government in the planning and provision of services to address the unique needs of the Armed Forces community within Havant borough.

In light of the above, this council moves to support and promote the Royal British Legion's call to include a new topic in the 2021 census

that concerns military service and membership of the Armed Forces community. We further call upon the UK Parliament, which will approve the final census questionnaire through legislation in 2019, to ensure that the 2021 census includes questions concerning our Armed Forces community.”

**(B) The Council to consider the following Motion, proposed by Councillor C Satchwell and seconded by Councillor D Patrick, submitted in accordance with Standing Order 14:**

“That the Council places on record its sincere thanks and appreciation to all the officers and temporary employees supporting election processes, who ensure that democracy is upheld in the Borough of Havant. Their diligent work, commitment in often difficult situations and the very long hours worked, should be appreciated and recognised. I would therefore like to propose a formal vote of thanks on behalf of the Borough of Havant.”

**18 Acceptance of Minutes**

**17 - 60**

To receive the following minutes of Committees held since the last meeting of the Council:

Development Management Committee – 26 May 2016  
Scrutiny Board – 7 June 2016  
Licensing Committee – 15 June 2016  
Development Management Committee – 16 June 2016  
Governance and Audit Committee – 29 June 2016

**PART 2 (Confidential items - closed to the public)**

None.

## **GENERAL INFORMATION**

**IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231**

### **Internet**

This agenda and its accompanying reports can also be found on the Havant Borough Council website: [www.havant.gov.uk](http://www.havant.gov.uk)

### **Public Attendance and Participation**

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. Many of the Council's meetings allow the public to make deputations on matters included in the agenda. Rules govern this procedure and for further information please get in touch with the contact officer for this agenda.

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### **Emergency Procedure**

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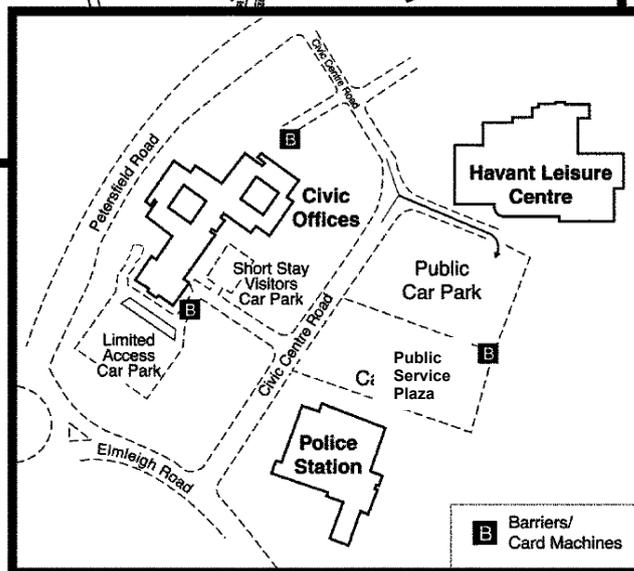
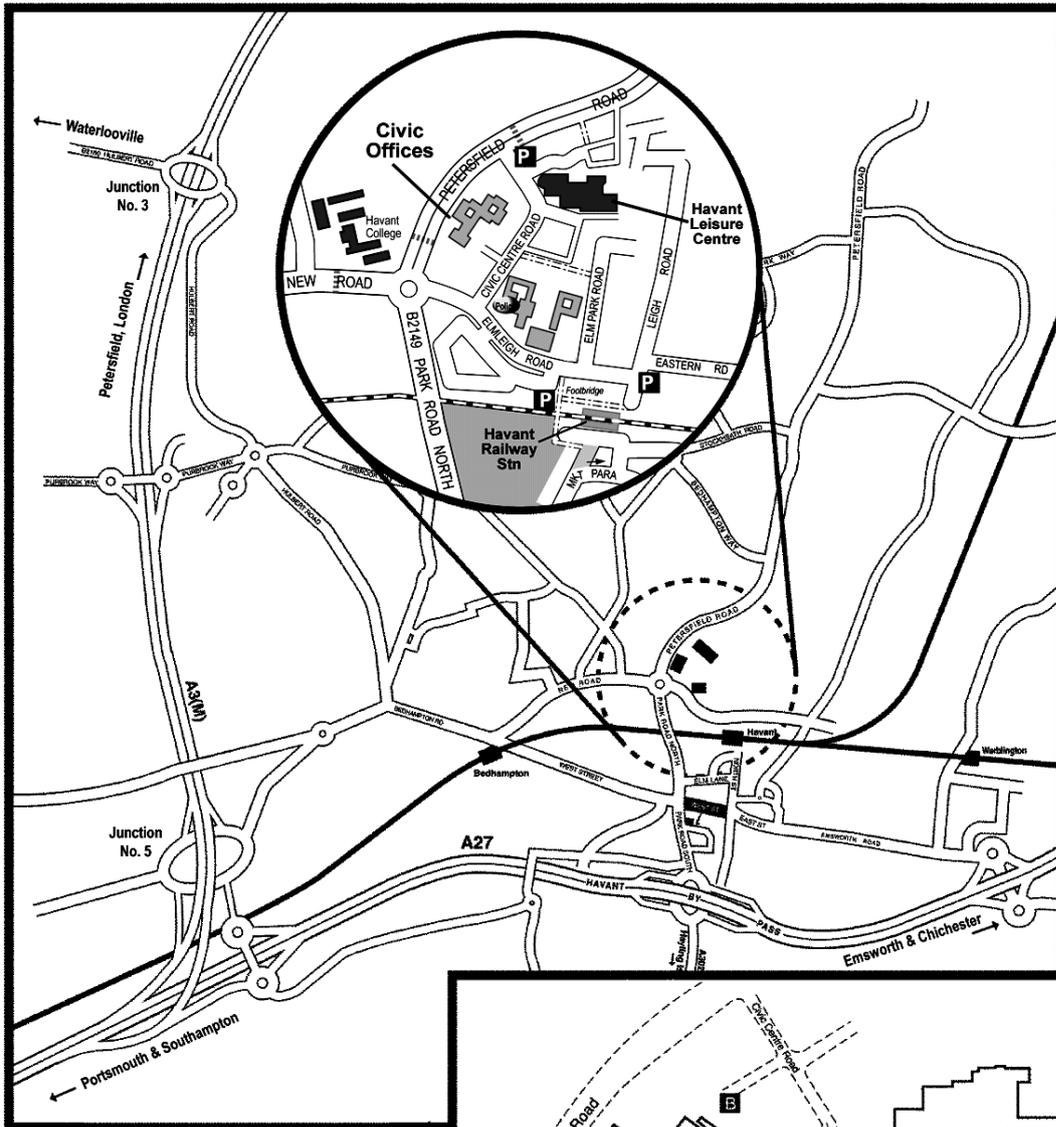
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**Havant**  
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# Havant

## BOROUGH COUNCIL

### PROTOCOL AT COUNCIL MEETING – AT A GLANCE

#### Sit or Stand?

Stand to address the Council/Mayor at all times

#### Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

#### Questions and Motions

- Motions must be submitted in writing (or by email) to the Democratic Services Team Leader 6 working days prior to the Council meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that:
  - 48 hours written notice is given; or
  - 2 hours written notice in relation to urgent matters

#### Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes

